



**Microsoft**

## **Exam Questions 70-348**

Managing Projects and Portfolios with Microsoft PPM (beta)

NEW QUESTION 1  
HOTSPOT

You are the project manager for a real estate management company. You are using Microsoft Project to manage the development of a new restaurant. The schedule includes a task named Equipment delivery.  
Your supplier states that they will start delivering stoves, refrigerators, and other equipment on June 9, 2016.  
You need to modify the Equipment delivery task.  
How should you configure the constraint for the task? To answer, select the appropriate option from each list in the answer area.

Answer Area

| Constraint information | Option  |
|------------------------|---|
| Constraint Type        | <div><div></div><div>As Soon aAs Possible</div><div>As Late As Possible</div><div>Start No Earlier Than</div><div>Start No Later Than</div><div>Finish No Earlier Than</div><div>Finish No Later Than</div></div> |
| Constraint Date        | <div><div></div><div>June 7, 2016</div><div>June 9, 2016</div><div>June 13, 2016</div><div>June 15, 2016</div></div>  |

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

Answer Area

| Constraint information | Option  |
|------------------------|---|
| Constraint Type        | <div><div></div><div>As Soon aAs Possible</div><div>As Late As Possible</div><div>Start No Earlier Than</div><div>Start No Later Than</div><div>Finish No Earlier Than</div><div>Finish No Later Than</div></div> |
| Constraint Date        | <div><div></div><div>June 7, 2016</div><div>June 9, 2016</div><div>June 13, 2016</div><div>June 15, 2016</div></div>  |

NEW QUESTION 2

You use Microsoft PPM to manage an e-commerce portal development program.  
The program is separated into individual projects that represent each area of development. This allows each group to manage its own tasks while still having progress visibility at the program level.  
You need to be able to see all programs and their associated individual projects from within Project Center.  
What should you do?

- A. Select the Enterprise Project Type Name field as the value for grouping.
- B. Select the Master Program field as the value for filtering.
- C. Select the Subprojects check box.
- D. Select the Project Details view.

Answer: C

NEW QUESTION 3

You are using Microsoft PPM to manage an e-commerce portal development program. The program is separated into individual projects that represent each area of development.  
You have the following requirements:  
You need to set up the e-commerce portal development program and its associated projects in Microsoft PPM.  
Where should you add resources?

- A. in the e-commerce portal development program project site
- B. in the individual project schedules
- C. in Build Team, in the e-commerce portal development program schedule
- D. in the individual project sites

**Answer:** C

#### NEW QUESTION 4

##### HOTSPOT

You are evaluating the requirements for creating a new portfolio analysis.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

### Answer Area

| Statement   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| To create a new portfolio analysis, you must create at least one enterprise project cost or number field. | <input type="radio"/> | <input type="radio"/> |
| To create a new portfolio analysis, you must create at least one driver prioritization.                   | <input type="radio"/> | <input type="radio"/> |
| To create a new portfolio analysis you must select at least one project.                                  | <input type="radio"/> | <input type="radio"/> |

- A. Mastered
- B. Not Mastered

**Answer:** A

##### Explanation:

References:

<https://technet.microsoft.com/en-us/library/dn641991.aspx>

#### NEW QUESTION 5

You are a project manager using Microsoft PPM.

You need to create a new project that uses one of your company's templates.

What are two ways to achieve the goal? Each correct answer presents a complete solution.

- A. From Microsoft Project, select Enterprise.
- B. In Project Center, select New, and then select the desired enterprise project type.
- C. In Resource Center, select New.
- D. From Microsoft Project, select Featured.

**Answer:** AB

#### NEW QUESTION 6

##### HOTSPOT

You use Microsoft PPM to manage projects. You plan to use milestones in a project.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

### Answer Area

| Statement  | Yes                   | No                    |
|--|-----------------------|-----------------------|
| You cannot create a milestone by using PWA.  | <input type="radio"/> | <input type="radio"/> |
| You must be connected to a Microsoft PPM in order to create a milestone by using Project Pro for Office 365. | <input type="radio"/> | <input type="radio"/> |
| You can create a milestone using Milestone in Microsoft Project.   | <input type="radio"/> | <input type="radio"/> |

- A. Mastered
- B. Not Mastered

**Answer:** A

##### Explanation:

Answer Area

| Statement  | Yes                              | No                               |
|--|----------------------------------|----------------------------------|
| You cannot create a milestone by using PWA.  | <input type="radio"/>            | <input checked="" type="radio"/> |
| You must be connected to a Microsoft PPM in order to create a milestone by using Project Pro for Office 365. | <input type="radio"/>            | <input checked="" type="radio"/> |
| You can create a milestone using Milestone in Microsoft Project.   | <input checked="" type="radio"/> | <input type="radio"/>            |

NEW QUESTION 7

DRAG DROP

You are managing a Biothermal Ear Heating System for Helmets project using Microsoft Project.  
You must use the appropriate resource types for tasks in your project schedule. Match each resource type to its definition.  
To answer, drag the appropriate resource type from the column on the left to its definition on the right. Each resource may be used once, more than once, or not at all. Each correct match is worth one point.

Resource type

Material Resource

Cost Resource

Budget Resource

Work Resource

Generic Resource

Answer Area

Each helmet is estimated to use 15 cubic inches of foam padding.

There is a regulatory fee for certifying the helmets.

A contingency amount of \$50,000 that is set aside from the overall project budget.

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

Resource type

Material Resource

Cost Resource

Budget Resource

Work Resource

Generic Resource

Answer Area

Each helmet is estimated to use 15 cubic inches of foam padding.

There is a regulatory fee for certifying the helmets.

A contingency amount of \$50,000 that is set aside from the overall project budget.

Material Resource

Cost Resource

Budget Resource

NEW QUESTION 8

DRAG DROP

You are a product manager in an organization that is using Microsoft PPM. Some of your resources update their assignments correctly.  
You need to accept their updates without review by setting up an approval rule.  
Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.



Actions

- Click **Manage Rules**, and then select **New**.
- From the quick launch menu, select **Approvals**.
- From the quick launch menu, select **Projects**.
- Select the option to automatically run this rule for all tasks and specific resources.
- Select the option to automatically run this rule for all tasks and for current and future resources.

Answer Area



- A. Mastered  
B. Not Mastered

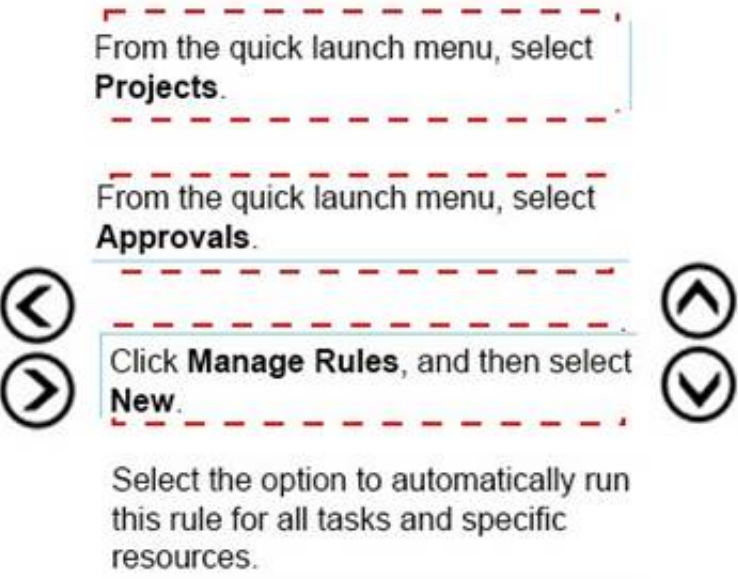
Answer: A

Explanation:

Actions

- Click **Manage Rules**, and then select **New**.
- From the quick launch menu, select **Approvals**.
- From the quick launch menu, select **Projects**.
- Select the option to automatically run this rule for all tasks and specific resources.
- Select the option to automatically run this rule for all tasks and for current and future resources.

Answer Area



NEW QUESTION 9

You are project manager for an organization that is uses Microsoft PPM. You need to create a project deliverable for the current project. What should you do?

- A. In Microsoft Project, manage a deliverable.  
B. On the project site, edit the list to include the Task ID attribute.  
C. In Microsoft Project, use Sync Deliverables.  
D. On the project site, create a new item in the Deliverables list.

Answer: D

Explanation:

References:

<https://diegocampereira.com/2017/02/10/creating-deliverables-using-microsoft-project-professional-and-project-site/>

NEW QUESTION 10

DRAG DROP

You are the administrator for an organization that uses Microsoft PPM. Users must be able to create projects by using predefined templates.

You need to create a new Enterprise Project Template and make it available for users.

In which order should you perform the actions? To answer, move all of the actions from the list of actions to the answer area and arrange them in the correct order.

## Actions

Open the project file you want to save as a template, in Project Pro for Office 365, while connected to PWA.

From Microsoft Project, in **Save to Project Web App**, set the **Type to Template**.

From **Settings**, click **Enterprise Project Types** and attach the project template to the new **Enterprise Project Type**.

From **Save as Template**, select the type of the data that you want to remove from the template.

## Answer Area



- A. Mastered
- B. Not Mastered

**Answer:** A

**Explanation:**

## Actions

Open the project file you want to save as a template, in Project Pro for Office 365, while connected to PWA.

From Microsoft Project, in **Save to Project Web App**, set the **Type to Template**.

From **Settings**, click **Enterprise Project Types** and attach the project template to the new **Enterprise Project Type**.

From **Save as Template**, select the type of the data that you want to remove from the template.

## Answer Area

Open the project file you want to save as a template, in Project Pro for Office 365, while connected to PWA.

From Microsoft Project, in **Save to Project Web App**, set the **Type to Template**.



From **Save as Template**, select the type of the data that you want to remove from the template.



From **Settings**, click **Enterprise Project Types** and attach the project template to the new **Enterprise Project Type**.

### NEW QUESTION 10

You are a project manager for an organization that uses Microsoft PPM to manage project resources. You are responsible for several projects. Your organization is trying to improve the resource management maturity level, and has just finished the training on the new process for all project and resource managers. Resource requests must be submitted based on units less than or equal to 75 percent, leaving 25 percent of the resources' capacity for administrative work. You need to enter the resource requests. What should you do?

- A. Set the assignment units to 75%.
- B. Set the task resource units to 75%.
- C. Set the engagement units to 75%.
- D. Set the task type to Fixed Units and the resource units to 75%.

**Answer:** A

**Explanation:**

References:

<https://support.office.com/en-us/article/Assignment-Units-fields-1826d47c-b0d5-440c-bc41-712c11311737>

### NEW QUESTION 14

HOTSPOT

You are a project manager for an organization that is using Microsoft PPM to manage projects. Projects are staffed using the enterprise resource pool. You assign a resource to a task and set the value of Work hours to 10. You assign no overtime hours. For each of the following statements, select Yes if the statement is true. Otherwise, select No.



Answer Area

| Statement  | Yes                   | No                    |
|--|-----------------------|-----------------------|
| Costs for resources designated with the booking type of <b>Committed</b> impact costs of a project.  | <input type="radio"/> | <input type="radio"/> |
| The standard rate of a resource will be used to calculate costs for the resource when the resource enters <b>10</b> for the Actual value for the task. | <input type="radio"/> | <input type="radio"/> |
| Set resource accrual to <b>Prorated</b> in order to have costs for a cost resource applied when work starts on a task.                                 | <input type="radio"/> | <input type="radio"/> |

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

Answer Area

| Statement  | Yes                              | No                               |
|--|----------------------------------|----------------------------------|
| Costs for resources designated with the booking type of <b>Committed</b> impact costs of a project.  | <input checked="" type="radio"/> | <input type="radio"/>            |
| The standard rate of a resource will be used to calculate costs for the resource when the resource enters <b>10</b> for the Actual value for the task. | <input checked="" type="radio"/> | <input type="radio"/>            |
| Set resource accrual to <b>Prorated</b> in order to have costs for a cost resource applied when work starts on a task.                                 | <input type="radio"/>            | <input checked="" type="radio"/> |

NEW QUESTION 16

DRAG DROP

You are an administrator for your company's Microsoft PPM environment. You implement several project level enterprise custom fields and add these fields to new and existing views.

Some users report they spend too much time scrolling left and right in a view named Team Status. You determine that the column width for the Enterprise Project Type field may be causing the issue.

You need to reduce the amount of scrolling.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Actions

- Increase the value of **Left offset for the splitter bar**.
- Select the **Team Status** view.
- From **Settings**, click **Manage Views**.
- Save the view.
- Decrease the value of **Left offset for the splitter bar**.
- Decrease the field width for the **Enterprise Project Type** field and enter **EPT Name** into the **Custom Label** field.

Answer Area



- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

Actions

Increase the value of **Left offset for the splitter bar.**

Select the **Team Status** view.

From **Settings**, click **Manage Views**.

Save the view.

Decrease the value of **Left offset for the splitter bar.**

Decrease the field width for the **Enterprise Project Type** field and enter **EPT Name** into the **Custom Label** field.

Answer Area

From **Settings**, click **Manage Views**.

Select the **Team Status** view.

Decrease the field width for the **Enterprise Project Type** field and enter **EPT Name** into the **Custom Label** field.

Save the view.

NEW QUESTION 17

HOTSPOT

You use Microsoft PPM to manage projects. You plan to add risks and issues to a project. For each of the following statements, select Yes if the statement is true. Otherwise, select No.

| Statement   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| To add risks and issues, open the project site that is connected to the project. Navigate to the list of risks or issues, and then add risks or issues. | <input type="radio"/> | <input type="radio"/> |
| To add risks and issues for a project, open the project in Microsoft Project, and then add risks or issues.   | <input type="radio"/> | <input type="radio"/> |
| To add risks and issues for a project, select <b>Issues and Risks</b> in the quick launch menu.   | <input type="radio"/> | <input type="radio"/> |

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

References:

<https://blogs.technet.microsoft.com/projectsupport/2014/05/23/project-server-2013-links-to-issues-risks-and-documents/>

NEW QUESTION 22

HOTSPOT

Your organization uses Microsoft PPM and Power BI to manage projects. You create status reports for projects by using Microsoft Excel files and Power BI Desktop. You plan to combine several specific reports into a single Power BI dashboard. For each of the following statements, select Yes if the statement is true. Otherwise, select No.



## Answer Area

| Statement   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| If you connect an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.     | <input type="radio"/> | <input type="radio"/> |
| If you import an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.      | <input type="radio"/> | <input type="radio"/> |
| If you publish a Power BI Desktop file that contains Power BI visualizations to Power BI, you can select a visualization and pin it to a dashboard. | <input type="radio"/> | <input type="radio"/> |

- A. Mastered  
 B. Not Mastered

**Answer:** A

**Explanation:**

## Answer Area

| Statement   | Yes                              | No                               |
|---|----------------------------------|----------------------------------|
| If you connect an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.     | <input checked="" type="radio"/> | <input type="radio"/>            |
| If you import an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.      | <input type="radio"/>            | <input checked="" type="radio"/> |
| If you publish a Power BI Desktop file that contains Power BI visualizations to Power BI, you can select a visualization and pin it to a dashboard. | <input type="radio"/>            | <input checked="" type="radio"/> |

### NEW QUESTION 24

You are a project manager in an organization that uses Microsoft PPM.  
 You have been given additional responsibilities managing existing projects created by another project manager.  
 When reviewing the project plan, you observe that some of the upcoming tasks are assigned to a generic resource.  
 You need to update the generic tasks to use defined resources. Which type of resource should you use?

- A. Material  
 B. Cost  
 C. Budget  
 D. Work

**Answer:** D

### NEW QUESTION 27

Your organization is in the process of implementing Microsoft PPM.  
 You need to configure Microsoft PPM to ensure that project managers can choose the tracking method for each of their projects.  
 On the Task Settings and Display page, what should you do?

- A. Set the tracking method to Free form.  
 B. Select the check box Force project managers to use the progress reporting method specified above for all projects.  
 C. Clear the check box Force project managers to use the progress reporting method specified above for all projects.  
 D. Set the tracking method to Percent of work complete.

**Answer:** A

### NEW QUESTION 31

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