

## Exam Questions 70-348

Managing Projects and Portfolios with Microsoft PPM (beta)

<https://www.2passeasy.com/dumps/70-348/>



### NEW QUESTION 1

#### HOTSPOT

You are the project manager for a real estate management company. You are using Microsoft Project to manage the development of a new restaurant. The schedule includes a task named Equipment delivery.

Your supplier states that they will start delivering stoves, refrigerators, and other equipment on June 9, 2016.

You need to modify the Equipment delivery task.

How should you configure the constraint for the task? To answer, select the appropriate option from each list in the answer area.

### Answer Area

#### Constraint information

#### Option

Constraint Type

	▼
As Soon aAs Possible	
As Late As Possible	
Start No Earlier Than	
Start No Later Than	
Finish No Earlier Than	
Finish No Later Than	

Constraint Date

	▼
June 7, 2016	
June 9, 2016	
June 13, 2016	
June 15, 2016	

A. Mastered

B. Not Mastered

Answer: A

Explanation:

### Answer Area

#### Constraint information

#### Option

Constraint Type

	▼
As Soon aAs Possible	
As Late As Possible	
Start No Earlier Than	
Start No Later Than	
Finish No Earlier Than	
Finish No Later Than	

Constraint Date

	▼
June 7, 2016	
June 9, 2016	
June 13, 2016	
June 15, 2016	

### NEW QUESTION 2

#### HOTSPOT

Your organization uses Microsoft PPM for tracking projects.

For one specific cross-functional project, different managers are responsible for different phases. These managers must be able to receive the task status updates for the project tasks that they are responsible for.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

## Answer Area

Statement	Yes	No
You can ensure that all project managers will receive the task status updates by setting <b>Status Manager</b> for the specific tasks.	<input type="radio"/>	<input type="radio"/>
You can ensure that managers will receive the task status updates by setting <b>Assignment Owner</b> for the specific tasks.	<input type="radio"/>	<input type="radio"/>
By default, the status manager is the user who originally publishes a new task to Microsoft PPM.	<input type="radio"/>	<input type="radio"/>

- A. Mastered  
B. Not Mastered

**Answer:** A

### Explanation:

References:

<https://support.office.com/en-gb/article/Status-Manager-task-field-4bc59e8b-fa20-415f-acd0-393b8572e6c4>

### NEW QUESTION 3

#### HOTSPOT

A project that you manage begins to go over budget.

You need to reduce the scope of the project and retain a baseline record for all tasks.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

## Answer Area

Statement	Yes	No
You can use the <b>Schedule</b> page to delete the tasks.	<input type="radio"/>	<input type="radio"/>
You can use Microsoft Project to delete the tasks, and publish the changes.	<input type="radio"/>	<input type="radio"/>
You can use Microsoft Project to make the tasks inactive and publish the changes.	<input type="radio"/>	<input type="radio"/>

- A. Mastered  
B. Not Mastered

**Answer:** A

### Explanation:

## Answer Area

Statement	Yes	No
You can use the <b>Schedule</b> page to delete the tasks.	<input type="radio"/>	<input checked="" type="radio"/>
You can use Microsoft Project to delete the tasks, and publish the changes.	<input type="radio"/>	<input checked="" type="radio"/>
You can use Microsoft Project to make the tasks inactive and publish the changes.	<input checked="" type="radio"/>	<input type="radio"/>

### NEW QUESTION 4

You are the administrator for an organization that uses Microsoft PPM. The IT department has 10 developers. You assign all developers to a team named Developers. The IT manager plans to use the team feature of Microsoft PPM.

You need to ensure that all project managers can use Team assign instead of Resource assign.

What should you do to finish the Developers team configuration?

- A. Create a generic resource named Developers that is not assigned to the Developers tea  
B. Select the Team Assignment Pool option for the resource.  
C. Create a generic resource named Developers.

- D. Create a generic resource named Developer
- E. Assign the resource to the Developers team.
- F. Create a generic resource named Developers that is assigned to the Developers tea
- G. Select the Team Assignment Pool option for the resource.

Answer: D

Explanation:

References:

<http://www.mpug.com/articles/working-teams-project-onlineproject-server-2013/>

NEW QUESTION 5

DRAG DROP

You are a program manager who is using Microsoft PPM and Microsoft Project to manage an e-commerce portal development program. The program is separated into individual projects that represent each area of development, so that each group can manage its own tasks while still having progress visibility at the program level. You need to be able to manage the overall program as well as its associated individual projects within Project Center. This includes the project sites associated with both the program and the individual projects. Each individual project site should be a subsite of the overall program project site. You need to create the master program, the individual projects, and their associated project sites. Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.

Actions

Under **Server Settings | Connected SharePoint Sites**, select **Settings**, and then, in the **When an Enterprise Project is published** dialog box, ensure that the **Allow users to choose** option is selected.

Under **Server Settings**, select **Additional Server Setting**, and then ensure that the **Allow master projects to be saved and published** check box is selected.

In Microsoft Project, create the individual projects, selecting to provision the site as a subsite for the e-commerce portal development program project site on publish.

From Microsoft Project, create the individual projects, selecting to provision the site.

In Microsoft Project, create the master project and select the master project site on publish

Under **Server Settings | Connected SharePoint Sites**, select **Settings**, and then, in **When an Enterprise Project is published**, ensure that the **Sync Enterprise Projects tasks to Tasks List** option is selected.

Answer Area

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

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Actions	Answer Area
Under <b>Server Settings   Connected SharePoint Sites</b> , select <b>Settings</b> , and then, in the <b>When an Enterprise Project is published</b> dialog box, ensure that the <b>Allow users to choose</b> option is selected.	Under <b>Server Settings</b> , select <b>Additional Server Setting</b> , and then ensure that the <b>Allow master projects to be saved and published</b> check box is selected.
Under <b>Server Settings</b> , select <b>Additional Server Setting</b> , and then ensure that the <b>Allow master projects to be saved and published</b> check box is selected.	Under <b>Server Settings   Connected SharePoint Sites</b> , select <b>Settings</b> , and then, in <b>When an Enterprise Project is published</b> , ensure that the <b>Sync Enterprise Projects tasks to Tasks List</b> option is selected.
In Microsoft Project, create the individual projects, selecting to provision the site as a subsite for the e-commerce portal development program project site on publish.	In Microsoft Project, create the master project and select the master project site on publish.
From Microsoft Project, create the individual projects, selecting to provision the site.	
In Microsoft Project, create the master project and select the master project site on publish	
Under <b>Server Settings   Connected SharePoint Sites</b> , select <b>Settings</b> , and then, in <b>When an Enterprise Project is published</b> , ensure that the <b>Sync Enterprise Projects tasks to Tasks List</b> option is selected.	

#### NEW QUESTION 6

You use Microsoft PPM to manage an e-commerce portal development program.

The program is separated into individual projects that represent each area of development. This allows each group to manage its own tasks while still having progress visibility at the program level.

You need to be able to see all programs and their associated individual projects from within Project Center.

What should you do?

- A. Select the Enterprise Project Type Name field as the value for grouping.
- B. Select the Master Program field as the value for filtering.
- C. Select the Subprojects check box.
- D. Select the Project Details view.

**Answer: C**

#### NEW QUESTION 7

This question requires that you evaluate the underlined text to determine if it is correct.

Cost resources affect the schedule when they're assigned to tasks.

Review the underlined text. If it makes the statement correct, select "No change is needed". If the statement is incorrect, select the answer choice that makes the statement correct.

- A. No change is needed.
- B. Work resources.
- C. Material resources.
- D. Budget work resources.

**Answer: B**

#### Explanation:

References:

<https://support.office.com/en-gb/article/How-Project-schedules-tasks-Behind-the-scenes-df3431ab-8d8a-4047-afc6-a87b547dbac0# toc312058394>

#### NEW QUESTION 8

##### HOTSPOT

You use Microsoft PPM to manage projects. You plan to use milestones in a project.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

## Answer Area

Statement	Yes	No
You cannot create a milestone by using PWA.	<input type="radio"/>	<input type="radio"/>
You must be connected to a Microsoft PPM in order to create a milestone by using Project Pro for Office 365.	<input type="radio"/>	<input type="radio"/>
You can create a milestone using Milestone in Microsoft Project.	<input type="radio"/>	<input type="radio"/>

- A. Mastered  
B. Not Mastered

Answer: A

Explanation:

## Answer Area

Statement	Yes	No
You cannot create a milestone by using PWA.	<input type="radio"/>	<input checked="" type="radio"/>
You must be connected to a Microsoft PPM in order to create a milestone by using Project Pro for Office 365.	<input type="radio"/>	<input checked="" type="radio"/>
You can create a milestone using Milestone in Microsoft Project.	<input checked="" type="radio"/>	<input type="radio"/>

### NEW QUESTION 9

You are a project manager for an organization that is using Microsoft Project. You have enabled Single Entry Mode and team members update their task using timesheets. You need to see how these updates impact your project before you approve the tasks. What should you do?

- A. From Project Professional Backstage view, review updates.  
B. From Project Professional Tracking Gantt, review updates.  
C. From Project Professional Task Usage, review updates.  
D. Go to the PWA Approvals page and run the rules you have configured.

Answer: D

### NEW QUESTION 10

You are an administrator for an organization that uses Microsoft PPM. A project manager is building a team for a project. The project manager reports that a newly hired resource is not visible in Build Team. You need to ensure that newly added users are available in Build Team. What should you do?

- A. Edit the user account, set Default Booking Type as Committed.  
B. Edit the user account, select the check box Team Assignment Pool.  
C. Edit the user account, select the check box User can be assigned as a resource.  
D. Edit the user account, set the account status to Active.

Answer: D

### NEW QUESTION 10

DRAG DROP

You are managing a Biothermal Ear Heating System for Helmets project using Microsoft Project. You must use the appropriate resource types for tasks in your project schedule. Match each resource type to its definition. To answer, drag the appropriate resource type from the column on the left to its definition on the right. Each resource may be used once, more than once, or not at all. Each correct match is worth one point.

## Resource type

Material Resource

Cost Resource

Budget Resource

Work Resource

Generic Resource

## Answer Area

Each helmet is estimated to use 15 cubic inches of foam padding.

There is a regulatory fee for certifying the helmets.

A contingency amount of \$50,000 that is set aside from the overall project budget.

- A. Mastered  
 B. Not Mastered

Answer: A

Explanation:

## Resource type

Material Resource

Cost Resource

Budget Resource

Work Resource

Generic Resource

## Answer Area

Each helmet is estimated to use 15 cubic inches of foam padding.

There is a regulatory fee for certifying the helmets.

A contingency amount of \$50,000 that is set aside from the overall project budget.

Material Resource

Cost Resource

Budget Resource

### NEW QUESTION 14

DRAG DROP

You are a product manager in an organization that is using Microsoft PPM. Some of your resources update their assignments correctly.

You need to accept their updates without review by setting up an approval rule.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.

## Actions

Click **Manage Rules**, and then select **New**.

From the quick launch menu, select **Approvals**.

From the quick launch menu, select **Projects**.

Select the option to automatically run this rule for all tasks and specific resources.

Select the option to automatically run this rule for all tasks and for current and future resources.

## Answer Area



- A. Mastered  
 B. Not Mastered

Answer: A

Explanation:



## Actions

- Click **Manage Rules**, and then select **New**.
- From the quick launch menu, select **Approvals**.
- From the quick launch menu, select **Projects**.
- Select the option to automatically run this rule for all tasks and specific resources.
- Select the option to automatically run this rule for all tasks and for current and future resources.

## Answer Area

- From the quick launch menu, select **Projects**.
- From the quick launch menu, select **Approvals**.
- Click **Manage Rules**, and then select **New**.
- Select the option to automatically run this rule for all tasks and specific resources.

### NEW QUESTION 17

You are a project manager for an organization that uses Microsoft PPM. You plan each project in phases. Team members must only see the assignments from a selected phase. All reports and project schedule views must reflect the entire project schedule, so the entire project is visible to the management team. You need to configure Microsoft PPM. What should you do?

- A. Set the Publish field to No for all tasks that need the assignments to be hidden from the team members.
- B. Delete the assignments that are not ready to be published to the team members.
- C. Set up a new security category for the management team.
- D. Set the booking type to Proposed for all tasks that need the assignments to be hidden from the team members.

Answer: D

### NEW QUESTION 20

DRAG DROP

You are the administrator for an organization that uses Microsoft PPM. Users must be able to create projects by using predefined templates. You need to create a new Enterprise Project Template and make it available for users. In which order should you perform the actions? To answer, move all of the actions from the list of actions to the answer area and arrange them in the correct order.

## Actions

- Open the project file you want to save as a template, in Project Pro for Office 365, while connected to PWA.
- From Microsoft Project, in **Save to Project Web App**, set the **Type** to **Template**.
- From **Settings**, click **Enterprise Project Types** and attach the project template to the new **Enterprise Project Type**.
- From **Save as Template**, select the type of the data that you want to remove from the template.

## Answer Area

- 
- 

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:



## Actions

Open the project file you want to save as a template, in Project Pro for Office 365, while connected to PWA.

From Microsoft Project, in **Save to Project Web App**, set the **Type to Template**.

From **Settings**, click **Enterprise Project Types** and attach the project template to the new **Enterprise Project Type**.

From **Save as Template**, select the type of the data that you want to remove from the template.

## Answer Area

Open the project file you want to save as a template, in Project Pro for Office 365, while connected to PWA.

From Microsoft Project, in **Save to Project Web App**, set the **Type to Template**.



From **Save as Template**, select the type of the data that you want to remove from the template.



From **Settings**, click **Enterprise Project Types** and attach the project template to the new **Enterprise Project Type**.

### NEW QUESTION 22

You are a project manager for an organization that uses Microsoft PPM to manage project resources. You are responsible for several projects. Your organization is trying to improve the resource management maturity level, and has just finished the training on the new process for all project and resource managers.

Resource requests must be submitted based on units less than or equal to 75 percent, leaving 25 percent of the resources' capacity for administrative work. You need to enter the resource requests. What should you do?

- A. Set the assignment units to 75%.
- B. Set the task resource units to 75%.
- C. Set the engagement units to 75%.
- D. Set the task type to Fixed Units and the resource units to 75%.

**Answer:** A

#### Explanation:

References:

<https://support.office.com/en-us/article/Assignment-Units-fields-1826d47c-b0d5-440c-bc41-712c11311737>

### NEW QUESTION 27

Your organization is using Microsoft PPM to manage large projects. Within the Microsoft PPM environment, you use SharePoint sites with task lists to manage smaller projects. You turn on the Timesheets feature.

You must collect information about the time that resources spend on all projects.

You need to ensure that you can capture timesheet data from the existing SharePoint task lists.

Which two actions will achieve the goal? Each correct answer presents a complete solution.

- A. Convert the SharePoint task lists into an enterprise project.
- B. Use the Get Started with Project Web App web part to add existing SharePoint task lists to Project Center.
- C. Activate the enterprise project features for the SharePoint sites.
- D. In Project Center, add existing SharePoint task lists to PWA as a project.
- E. In SharePoint, add existing SharePoint task lists to Project Center.

**Answer:** AC

### NEW QUESTION 30

#### DRAG DROP

You are a project manager in an organization that is using Microsoft PPM. You are managing a 12-month project. Resources have been working on the project for six months.

You need to determine how the project is tracking against the initial goals in terms of duration, work and cost.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.

Actions

- Open the project schedule in Microsoft Project.
- Edit the project schedule, set the baseline, and compare the baseline with current project data.
- Open the project schedule in Microsoft Project. On the **View** tab, select **Arrange All**.
- On the **Project** tab, select **Project Information**.
- Select **Statistics**.

Answer Area



- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

References:  
<https://support.office.com/en-us/article/Create-or-update-a-baseline-or-an-interim-plan-7E775482-AC84-4F4A-BBD0-592F9AC91953>

NEW QUESTION 34  
DRAG DROP

You are a project manager in an organization that is using Microsoft PPM for work management. You have already accepted all status updates in the Approval Center, but you are still unable to see the updates in your project schedule. You need to ensure that status updates are reflected in your project schedule. Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Actions

- Select all unpublished status updates.
- Access the **Status updates history**.
- Select your project schedule.
- Access the **Projecr Center**.
- Access the **Approval Center**.
- Select **Accept**.
- Select **Publish**.

Answer Area



- A. Mastered
- B. Not Mastered

Answer: A

Explanation:

Actions

- Select all unpublished status updates.
- Access the **Status updates history**.
- Select your project schedule.
- Access the **Projecr Center**.
- Access the **Approval Center**.
- Select **Accept**.
- Select **Publish**.

Answer Area

- Access the **Approval Center**.
- Access the **Status updates history**.
- Select all unpublished status updates.
- Select **Publish**.

NEW QUESTION 37  
DRAG DROP

You are an administrator for your company’s Microsoft PPM environment. You implement several project level enterprise custom fields and add these fields to new and existing views.

Some users report they spend too much time scrolling left and right in a view named Team Status. You determine that the column width for the Enterprise Project Type field may be causing the issue.

You need to reduce the amount of scrolling.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Actions

- Increase the value of **Left offset for the splitter bar**.
- Select the **Team Status** view.
- From **Settings**, click **Manage Views**.
- Save the view.
- Decrease the value of **Left offset for the splitter bar**.
- Decrease the field width for the **Enterprise Project Type** field and enter **EPT Name** into the **Custom Label** field.

Answer Area

- 
- 

- A. Mastered
- B. Not Mastered

Answer: A

Explanation:



## Actions

Increase the value of **Left offset for the splitter bar**.

Select the **Team Status** view.

From **Settings**, click **Manage Views**.

Save the view.

Decrease the value of **Left offset for the splitter bar**.

Decrease the field width for the **Enterprise Project Type** field and enter **EPT Name** into the **Custom Label** field.

## Answer Area

From **Settings**, click **Manage Views**.

Select the **Team Status** view.

Decrease the field width for the **Enterprise Project Type** field and enter **EPT Name** into the **Custom Label** field.

Save the view.

### NEW QUESTION 39

#### DRAG DROP

You are the Microsoft PPM administrator for a large organization.

You need to ensure that line managers can delegate timesheet approvals to their team members.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area, and arrange them in the correct order.

## Actions

Switch to **SharePoint Permission Mode**.

Set the value of the **Manage Resource Delegates** category permission to **Allow**.

Switch to **Project Permission Mode**.

Add the line managers to a new group. Set the value of the **Manage My Delegates** permission for the group to **Allow**.

Instruct the line managers to set up the delegation by using the **Manage Delegates** option from the **Settings** page.

## Answer Area

- A. Mastered
- B. Not Mastered

**Answer:** A

#### Explanation:

References:

<https://technet.microsoft.com/en-us/library/cc197631.aspx>

### NEW QUESTION 40

You are managing an e-commerce portal development project by using Microsoft PPM.

In order to communicate the status of your project to your stakeholders, you want to create a real time project status report using Microsoft Excel in Office Online Services.

You need to show information about your overall project status and late tasks on your status report.

What should you do?

- A. From the Report tab in Project Pro for Office 365, select the In Progress | Late Tasks report
- B. Save the report as a .pdf file to the designated reports library in PWA.
- C. From the Project Details view in PWA, change the filter to the Late Tasks filter and copy and paste the tasks into Excel

- D. Save to the designated reports library in PWA.  
E. From the English folder in the PWA Data Connections library, open the OData Task Data .odc data connection file.  
F. From the Power Query tab in Excel, select the From other sources | From ODBC option to add data to the report.

Answer: C

#### NEW QUESTION 41

##### HOTSPOT

Your organization uses Microsoft PPM and Power BI to manage projects. You create status reports for projects by using Microsoft Excel files and Power BI Desktop. You plan to combine several specific reports into a single Power BI dashboard.  
For each of the following statements, select Yes if the statement is true. Otherwise, select No.

### Answer Area

Statement	Yes	No
If you connect an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.	<input type="radio"/>	<input type="radio"/>
If you import an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.	<input type="radio"/>	<input type="radio"/>
If you publish a Power BI Desktop file that contains Power BI viisualizations to Power BI, you can select a visualization and pin it to a dashboard.	<input type="radio"/>	<input type="radio"/>

- A. Mastered  
B. Not Mastered

Answer: A

Explanation:

### Answer Area

Statement	Yes	No
If you connect an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.	<input checked="" type="radio"/>	<input type="radio"/>
If you import an Excel workbook that contains PivotTables and Charts to Power BI, you can select a range and pin the selection to a dashboard.	<input type="radio"/>	<input checked="" type="radio"/>
If you publish a Power BI Desktop file that contains Power BI viisualizations to Power BI, you can select a visualization and pin it to a dashboard.	<input type="radio"/>	<input checked="" type="radio"/>

#### NEW QUESTION 42

##### HOTSPOT

You are a project manager and want to display key deliverables associated with your project. The tasks that produce the deliverables are already on the project schedule.  
You need to ensure that the deliverables are visible on the project site.  
For each of the following statements, select Yes if the statement is true. Otherwise, select No.

## Answer Area

Statement	Yes	No
In Microsoft Project, use Create Deliverables to make the deliverables visible.	<input type="radio"/>	<input type="radio"/>
In Microsoft Project, use Sync Dependencies to make the deliverables visible.	<input type="radio"/>	<input type="radio"/>
To add the deliverables, edit the Deliverable list in the Project Site.	<input type="radio"/>	<input type="radio"/>

- A. Mastered  
B. Not Mastered

**Answer:** A

**Explanation:**

References:

<https://diegocampereira.com/2017/02/10/creating-deliverables-using-microsoft-project-professional-and-project-site/>

### NEW QUESTION 45

An organization uses Microsoft PPM to manage projects. The organization tracks all projects by collecting time on tasks on a daily basis.

You need to ensure that resources can enter their time on tasks.

Which three actions should you take? Each correct answer presents part of the solution.

- A. On the Task Settings and Display page, set the tracking method to Hours of work done per period.  
B. On the Task Settings and Display page, select Resources should report their hours worked per day.  
C. On the Task Settings and Display page, clear the check box Force project managers to use the progress reporting method specified above for all projects.  
D. On the Task Settings and Display page, select the check box Force project managers to use the progress reporting method specified above for all projects.  
E. Instruct the project managers to select the tracking method for their project in Microsoft PPM.

**Answer:** ABC

### NEW QUESTION 47

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